

Strathfield Farm

Job Description (Title – Property & Facilities Handyman)

Responsibility for:

- Repairs to & maintenance of all Strathfield Farm Facilities
- Maintenance of all Strathfield Farm property
- Repairs to & maintenance of all Strathfield farm equipment
- Maintenance of all systems – heating, ventilation, sprinklers, wells, electrical, plumbing
- Barn duties – as required - mucking, turnout, feeding, etc

A. TITLE: Strathfield Property & Facilities Handyman

B. REPORTS TO: Barn Manager

C. RESPONSIBILITY: Repairs to and Maintenance of all Property & Facilities of Strathfield Farm (12623 Warden Avenue & 5 Warden Lane)

Facilities – White House, Red House, Old Barn, Tractor Shed, other buildings

- Stable, Arena, Boarder areas

Property - Roads, Fields, Paddocks, Fencing, Outdoor rings, Trails

Equipment – Tractor & attachments, Lawn Mowers & attachments, Chain Saws, Weed whackers, Tools

Systems – Heating, Ventilation, Sprinklers, Wells, Electrical, Plumbing

Barn duties – as required - mucking, feeding, turnout, etc

D. PROPERTY & FACILITIES HANDYMAN'S ROLE (broken down into tasks):

a. Maintenance of all systems:

- heating, ventilation, sprinklers, well, water supply, plumbing, electrical distribution, propane tank, oil tank

b. Maintenance of equipment, facilities and property

1) follow maintenance schedules

2) maintain log of maintenance

3) Inspect buildings, fences, fields for repairs or improvements

4) Ensure property is clean and orderly

5) Winter

- Snow plowing

- Sanding to prevent horses, people from falling

6) Maintain Paddocks

- fertilize

- cut

- harrow / seed

7) Maintain appropriate surfaces in Arena and outside Rings

- use sprinkler system or hoses

- harrowing

- calcium or oil when needed

- organize jumps

8) Maintain hacking trails

E. GUIDELINES FOR TIME INVOLVEMENT

1. Full time job, some weekend work required on a rotational basis

F. DESIRED CHARACTERISTICS AND KNOWLEDGE OF HANDYMAN

1. Capable of & interested in maintaining Property, Physical Facilities and Equipment

2. Positive and enthusiastic

3. Self-starting and resourceful

G. REMUNERATION

Commensurate with skills